

HEALTH AND SAFETY GUIDANCE NOTES

FOR USE BY ENTRANTS, COMPETITORS AND ALL HIRERS OF MALLORY PARK CIRCUIT

1.0 STORAGE AND USE OF PETROLEUM SPIRIT

- 1.1 All petroleum Spirit must be stored in metal containers and comply with the current British Standard, and away from any sources of ignition.
- 1.2 All containers must be easily identifiable as containing Petrol, and should be clearly marked as "Petroleum Spirit - Highly Flammable."
- 1.3 After the event, all empty containers should be removed from the venue.
- 1.4 Petrol should only be used as a fuel, and strictly for no other purpose.
- 1.5 Any refuelling should be undertaken in the open air, and there must be a strict no smoking ban enforced by the nominated person in charge of the refuelling process.
- 1.6 Your attention is drawn to the Petroleum (Consolidation) Act 1928 and 1979, and also the Petroleum Spirit (Motor Vehicles) Regulations 1929.
- 1.7 Competitors, entrants, hirers and their colleagues, are reminded that fuel is available for purchase at the circuit. It is therefore unnecessary for large quantities of fuel to be carried inside of their vehicles and brought into the circuit.

2.0 HAZARDOUS SUBSTANCES

- 2.1 Where asbestos may be present, in parts such as brake and clutch linings, entrants, competitors and all hirers should All petroleum Spirit must be stored in metal containers and comply with the current British Standard, and away from any sources of ignition.
- 2.2 All containers must be easily identifiable as containing Petrol, and should be clearly marked as "Petroleum Spirit - Highly Flammable."
- 2.3 After the event, all empty containers should be removed from the venue.
- 2.4 Petrol should only be used as a fuel, and strictly for no other purpose.
- 2.5 Any refuelling should be undertaken in the open air, and there must be a strict no smoking ban enforced by the nominated person in charge of the refuelling process.
- 2.6 Your attention is drawn to the Petroleum (Consolidation) Act 1928 and 1979, and also the Petroleum Spirit (Motor Vehicles) Regulations 1929.
- 2.7 Competitors, entrants, hirers and their colleagues, are reminded that fuel is available for purchase at the circuit. It is therefore unnecessary for large quantities of fuel to be carried inside of their vehicles and brought into the circuit.

3.0 ELECTRICAL SAFETY

- 3.1 All electrical equipment must be maintained, in good condition and PAT tested, which will be current and up to date.
- 3.2 All extension cables should be flexible, not semi-rigid. It is advisable for all cable to be suitably covered to avoid damage by oil.
- 3.3 Any equipment to be used externally should be weather-proof and intended for outdoor use.
- 3.4 Hand tools should provide, as far as possible, protection from electric shock. It would be advisable to have double insulated and all insulated types of hand tools.
- 3.5 Electrical equipment and hand tools should not be used in areas where any flammable vapours are present. Taking particular attention to fuel storage areas or refuelling.
- 3.6 Where any person is at work, the requirements of legislation relating to the use of electricity, Electricity at Work Regulations 1989 must be complied with, with no exception.

4.0 FIRE PRECAUTIONS

- 4.1 There is a strict no smoking policy in the pit lane.
- 4.2 Any sources, or potential sources of ignition should be kept away from petroleum spirit and vapours.
- 4.3 No barbeques should be used, or lit in the paddock area or the pit lane.
- 4.4 All teams should carry suitable fire extinguishers in accordance with relevant legislation, and it would be advisable that they nominate a duly trained person to take responsibility.
- 4.5 Fire Extinguishers within Mallory Park should not be removed, except for the use of tackling a fire.
- 4.6 Any fire must be reported immediately to an Official or a member of Mallory Park management.
- 4.7 Teams are also advised to ensure that staff members are trained adequately, in the correct use of fire extinguishers.
- 4.8 All fire notices, orders and emergency plans should be complied with, and adhered to at all times.

5.0 COMPRESSED GAS EQUIPMENT

- 5.1 Whilst inflating tyres, care should be taken not to over inflate and therefore cause air blasts. Tyres should only be inflated to the pressures recommended by manufacturers, and this should be closely monitored.
- 5.2 Airlines used should be in good working order, and subjected to regular inspection.
- 5.3 When inflating tyres, then persons should stand well clear.
- 5.4 Mallory Park will not tolerate any horseplay, no matter of intentions, involving compressed air or gas. Therefore, this is strictly prohibited within the circuit or surrounding areas.
- 5.5 Compressed gas cylinders should be stored appropriately, and in accordance with good working practice.
- 5.6 Any person who is working with compressed gas and relevant equipment, the Pressure Systems and Transportable Gas containers Regulations 1989, must be complied with.

6.0 JACKS AND AXLE STANDS

- 6.1 Vehicles should only be raised on a jack, which is in good working condition. An appropriate jack designed for the weight of the vehicle should only be used in all circumstances with no exception.
- 6.2 When it is a requirement for the vehicle to be jacked, it should be only be done so on level, undamaged floors and surfaces.
- 6.3 Competitors, entrants and hirers should ensure that this is strictly followed.
- 6.4 When vehicles come to a standstill, the handbrake should be applied, and if required chocks, to prevent collision.
- 6.5 Jacks should be used to lift the vehicle, but in all circumstances the axle stand should be used to support the weight of vehicle.
- 6.6 Whilst a jack, or axle stands, is supporting a vehicle then the engine must be switched off in all circumstances.

7.0 GENERAL WORKING PRACTICES

- 7.1 Working areas should be kept clean, tidy and clear of any hazard. Waste should be disposed of correctly and in the areas provided.
- 7.2 Any spillages should be cleared immediately. Where cables, hoses and other work equipment is used, then they must not be allowed to create a trip hazard.
- 7.3 Where engines are being run, then competitors, entrants and hirers should ensure adequate ventilation at all times.
- 7.4 All safety notices, including those issued by Circuit Management, must be complied with.
- 7.5 Any persons carrying out any work must adopt, at all times, safe working practices. They should also comply with statutory provisions and obligations, and any published guidance.
- 7.6 Children under the age of 16 years should not be permitted in the pit lane.
- 7.7 Appropriate indemnity forms should be completed, and relevant passes should be carried before people should be permitted into the pit lane, assembly area or other restricted areas.

8.0 NOISE

- 8.1 Exposure to excessive noise may contribute to hearing loss and other complaints. These can be short term, but also permanent following repeated exposure.
- 8.2 People should avoid repeated exposure, but where it is likely, it would be recommended that they wear earplugs, or ear defenders that conform to British standards.
- 8.3 Whilst working, persons should adhere to the requirements of the Noise at Work Regulations 2005.

9.0 MANUAL HANDLING

- 9.1 Incorrect lifting, carrying, and handling of loads is a major cause of injury in the workplace. Teams are encouraged to ensure their members are appropriately trained in Manual Handling Techniques.
- 9.2 Whilst working, the Manual Handling of Loads Regulations 1992 must be complied with at all times.

10.0 WASTE

- 10.1 Any waste oil should be placed in containers, which are clearly marked "*waste oil*" and are located near to the scrutineering bay and pits.
- 10.2 Waste tyres and empty petrol/oil containers and drums, must be removed from the venue with no exception.
- 10.3 It is suggested that any general waste be removed from the venue, and placed in the necessary refuse disposal points as provided.
- 10.4 Please be mindful of the requirements of the Environmental Protection Act 1990.

11.0 VEHICLE SAFETY

- 11.1 Please observe the 10mph speed limit that is in force in all public areas, which includes the paddocks and all service roads within the circuit. This rule applies to all motor vehicles, with the exception of emergency vehicles attending an incident.
- 11.2 Persons riding mopeds or motorcycles with an engine capacity of up to 125cc, must hold a full and current UK provisional driving licence or where this is not available, its international equivalent.
- 11.3 Persons riding mopeds or motorcycles with an engine capacity greater than 125cc, must hold a full and current UK motorcycle licence or where this is not available, its international equivalent.
- 11.4 Motorcycles and mopeds should not be ridden in any of the spectator areas.
- 11.5 When moving in and around the venue, all vehicles should keep to the allocated marked roadways.

12.0 FIRST AID

- 12.1 Any person who sustains injury or feels unwell should seek assistance from the on site medical provision.
- 12.2 To call for First Aid assistance and that of the emergency services, please make contact with any official or circuit management.
- 12.3 Teams and clubs are encouraged to routinely ensure that nominated staff and members are adequately trained to provide First Aid and Emergency First Aid to their own staff and members.

13.0 PUBLIC SAFETY

- 13.1 Competitors and entrants should be aware that the paddock may be open and accessible to the public. They should therefore act in an appropriate manner so as not to endanger life, or put at risk of injury, themselves or others.
- 13.2 Competitors and entrants should take particular caution when the paddock is busy, and periods when the pit lane is open for the purpose of pit lane walkabout, or access to the track.

14.0 REPORTING OF ACCIDENTS AND INCIDENTS

- 14.1 With no exception, any accident whereby a person sustains injury, or damage to property, must be reported immediately to an identifiable official, or member of circuit management.

15.0 RACMSA/ACU/MCRCB REGULATIONS

- 15.1 Competitors and entrants alike are asked to fulfil their obligations relating to any sporting regulations that cover their sport.
- 15.2 These Guidance notes (as issued by circuit management) should be read in conjunction with all other regulations.